



**STATUTES OF  
THE COPPERBELT UNIVERSITY**

**2024**

**STATUTE I**

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## **STATUTE I**

### **1. PREAMBLE**

The Copperbelt University (CBU) was established by the Parliament of Zambia as a Public University on 1st December 1987 by Act No. 19 of that year. The Council of the University was established as a body corporate with perpetual succession and a common seal capable of suing and being sued in its corporate name. During 1987, the Government reconstituted the University of Zambia at Ndola into the Copperbelt University (the University of Zambia at Lusaka became The University of Zambia). CBU has several campuses and schools (faculties) including Business, Built Environment, Engineering, Graduate Studies, Mathematics & Natural Sciences, Medicine, Mines and Mineral Sciences, Natural Resources, Humanities and Social Sciences and Information and Communications Technology, thereby offering a wide range of programmes leading to qualifications up to Doctorate level.

CBU is the second largest public University in Zambia. In 2022, the Higher Education Authority awarded CBU the prestigious TIER 1 Higher Education Institution status of the Zambia Qualifications Framework (ZQF 10). CBU'S transformational vision is to continue being a premier institution in teaching, research and innovation for national development and underpinning this vision is the motto "*Knowledge and Service.*"

## 2. INTERPRETATION

In the Copperbelt University Statutes, unless the context indicates otherwise: -

**"academic staff"** means any person appointed by the Council to a teaching or research position in the University and includes the Vice-Chancellor, a Deputy Vice-Chancellor, Professors, Associate Professors, Senior Lecturers, Lecturers and such other categories of teaching and research staff as the Council may designate;

**"Act"** means the Higher Education Act No. 4 of 2013 as read with the Higher Education (Amendment) Act No. 23 of 2021;

**"administrative, professional and technical staff"** means the staff appointed in the University in the libraries, information and communication technology services and in academic, administrative, support and service departments who are not academic staff;

**"affiliated institution"** means a college or higher education institution affiliated to a public or private higher education institution in accordance with the Act;

**"campus"** means the University premises at Kitwe or any division of the University with its own premises but administratively joined to the Seat of the University;

**"centre"** means an establishment of a higher education institution which conducts specialised programmes normally oriented to providing services including teaching or research or advocacy;

**"certificate"** means a certificate of the University awarded to a student on completion of the work prescribed for the certificate by the Senate;

**"Chancellor"** means the person appointed in terms of paragraph 3 of the third schedule of the Act and paragraph 1 of Statute IV;

**"constituent college"** means a college, institution or school registered or declared by statutory order as a constituent college of the University under section 38A of the Act;



**"Council"** means the Council of the University as provided for in section 24 (1) of the Act;

**"Dean"** means a person appointed in terms of paragraph 24 of the third schedule of the Act and as laid down in paragraph 13 of Statute IV;

**"degree"**, means a degree of the University conferred upon a student at a graduation ceremony on completion of the work prescribed for the degree by the Senate;

**"department"** means a teaching or research unit of the University recognised as a component of a school, institute, directorate or bureau;

**"Deputy Vice-Chancellor"** means a person appointed in terms of paragraph 6 of the third schedule of the Act and paragraph 3 of Statute IV;

**"diploma"** means a diploma of the University awarded to a student at a Graduation Ceremony on completion of the work prescribed for the diploma by the Senate;

**"Director"** means a person appointed in terms of paragraph 24 of the third schedule of the Act and as laid down in paragraph 13 of Statute IV;

**"Directorate"** means an establishment which conducts specialized programmes normally oriented to providing services including teaching, research or advocacy;

**"Disciplinary Committee"** means the Copperbelt University Disciplinary Committee established in terms of paragraph 22 of the third schedule of the Act and paragraph 20 of Statute IV;

**"EMC"** means the Executive Management Committee of the University established in terms of paragraph 1 of Statute V;

**"examination"** means any form of assessment, including any written, oral, practical or clinical test or assessment where the result obtained contributes to, or constitutes the result for a course;

**"function"** includes capacities, duties and roles;

**"GMC"** means the General Management Committee of the University established in terms paragraph 2 of Statute V;

**"graduate"** means a person upon whom a certificate, diploma or degree has been conferred by a University;

**"graduate of the University"** means a person upon whom the University has conferred a certificate, diploma or degree;

**"graduate student"** means a person registered as a student for a graduate diploma of the University or for the degree of master or of doctor of the University;

**"graduation ceremony"** means a congregation of the University held for the purpose of conferring degrees, diplomas and certificates of the University;

**"higher education institution"** means an institution that provides higher education on a full-time, part-time or distance learning basis;

**"Institute"** means an institute established under Section 20A of the Act created solely for the purpose of conducting research;

**"institution"** means an academic or professional body which is recognized by the Senate for purposes of paragraph 29 of Statute III;

**"learner"** means a person who is enrolled and receiving knowledge, skill or competence at a higher education institution;

**"learning programme"** means a process by which learners acquire knowledge, skill and competence, or a course of study or instruction, apprenticeship, training and employment;

**"lecturer"** means a member of the academic staff below the rank of Professor;

**"Minister"** means the Minister responsible for higher education;

**"other staff"** means persons employed by the University who are not members of the academic staff or of the administrative staff;

**"Principal Officer"** means the Vice-Chancellor, a Deputy Vice-Chancellor, the Registrar, the Chief Financial Officer, the Chief Librarian, or the Dean of Students appointed in terms of the Act;

**"recognized staff body"** means any body organized by and among staff to represent the staff, or a section of the staff, including a trade union, recognized for this purpose by the Council;

**"recognized trade union"** means any representative trade union registered as such and recognized for this purpose by the Council;



**"Registrar"** means the person appointed in terms of paragraph 9 of the third schedule of the Act and under paragraph 7 of Statute IV;

**"rules"** means any rules made by the Council in terms of section 25(2) (e) of the Act and includes all the regulations and policy documents of the University;

**"School"** means a faculty or an academic unit of the University in which teaching, learning, study and research are pursued;

**"Seat of the University"** means the Seat of the University in terms of paragraph 3 of this Statute;

**"Senate"** means the Senate of the University established in terms of Section 35 (1) of the Act and paragraph 1 of Statute III;

**"senior academic staff"** includes Senior Lecturer, Associate Professor and Professor, appointed by the Council;

**"senior management of the University"** means the Vice-Chancellor, a Deputy Vice-Chancellor, the Registrar, the Chief Financial Officer, the Chief Librarian, the Dean of Students, Deans of Schools and Directors of Institutes and Bureaux and such other staff as may be designated by the Council;

**"staff"** means any person appointed in the University to a position by the Council, whether part-time or full-time, on permanent and pensionable basis, on temporary or fixed-term contract, remunerated or honorary and includes senior management;

**"student"** means a person registered in the University for a programme of study leading to a degree, diploma or certificate, or as an occasional student, or as a postdoctoral fellow;

**"students' union"** means the Copperbelt University Students' Union;

**"University"** means the Copperbelt University; and

**"Vice-Chancellor"** means the person appointed in terms of paragraph 5 of the third schedule of the Act and paragraph 2 of Statute IV.

### **3. Seat of the University**

The seat of the University shall be Kitwe, on the Copperbelt Province provided that with the approval of the Council, the University may conduct its academic activities outside its seat.

### **4. Procedure for Amendment of Statutes**

- (1) Except where otherwise specified, proposals for amendments to these Statutes may be initiated by an office bearer, board of studies, or the Senate at any time.
- (2) Amendments necessitated by changes to statutory provisions shall not be subjected to the procedure laid out in these statutes but shall be considered and effected by the Council at a meeting called for that purpose.
- (3) Any proposed amendment to these Statutes shall be clearly stated in writing to the Registrar and accompanied by a statement giving justification for the proposal.
- (4) The Council shall consider the proposed amendment at the next scheduled sitting.
- (5) The Council shall give reasons in writing for granting or refusing to grant approval of proposed amendments and the decision and the reasons for the same shall be communicated in writing to the office bearer or body that initiated the proposed amendments.
- (6) The Council shall cause the Statutes of the University to be reviewed when need arises.



- (6) Upon proposed amendments to these Statutes, the Council may adopt the amendments, with or without variations.
- (7) A decision of the Council concerning amendments to these Statutes shall be final pursuant to Section 29 of the Act.

## **5. Adoption and Lodgement of Statutes with Higher Education Authority**

A copy of the Statute or Statutes as amended shall be lodged with the Higher Education Authority within seven days of the adoption, issuance or variation of the Statute or Statutes.

## **6. Transitional Provisions**

- (1) A person holding an office prior to the commencement of these Statutes shall be deemed to hold the office under the corresponding provisions of these Statutes, unless this is inconsistent with the Act or these statutes.
- (2) Subject to the provision of subparagraph (4), the promulgation of these Statutes will not affect the membership of members of the Council.
- (3) Members of the Council shall be deemed to serve on the Council by virtue of the corresponding provisions of these Statutes.
- (4) As a transitional measure, Council has the competence to take any steps necessary to ensure the implementation of these Statutes.

- (5) Rules in force prior to the commencement of these Statutes shall continue to apply unless such rules are in conflict with these Statutes or until they are repealed or replaced.
  
- (5) Any action, including a delegation of powers and functions of any functionary, committee or body, properly taken prior to the commencement of these Statutes shall be deemed to have been taken in terms of the corresponding provision of these Statutes.

#### **7. Amendment of this Statute**

This Statute shall be subject to amendment as deemed necessary by the Council pursuant to Section 29 of the Act.