



# **STATUTES OF THE COPPERBELT UNIVERSITY**

**2024**

**STATUTE VII**

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## **STATUTE VII**

### **STUDENTS AFFAIRS**

#### **1. Students' Affairs Unit**

There shall be a Students' Affairs Unit in the University under the supervision of the Dean of Students which shall organise, coordinate and administer students' affairs.

#### **2. Copperbelt University Students Union and Branches**

- (1) There shall be a students' union in the University called the Copperbelt University Students Union with a branch at each Campus.
- (2) All registered students of the University shall be members of the Copperbelt University Students Union.
- (3) The Copperbelt University Students Union shall have a constitution which shall provide for such matters as may be prescribed.

#### **3. Students Representative Council**

- (1) There shall be a Students Representative Council which shall be the supreme policy-making body of the student populace, subject to approval of any such policies by the Council.
- (2) The Students Representative Council shall consist of: -
  - (a) the Mayor of each hall of residence;
  - (b) all students nominated to the various School Boards of Studies;
  - (c) two students from each registered academic association;
  - (d) one student from each registered faith based association in

the University; and

- (e) one student from each registered service club in the University.
- (3) The Students Representative Council shall elect its chairperson who shall not be a member of the Copperbelt University Students Union Executive. The Students Representative Council shall have the following functions: -
- (a) to formulate and recommend policy regarding student's welfare in the University;
  - (b) to, at least once every term, or whenever necessary, receive reports from the Copperbelt University Students Union Executive concerning the operation of the Copperbelt University Students Union;
  - (c) to consider and effect amendments to or the repeal and replacement of the Copperbelt University Students Union Constitution;
  - (d) to formulate and recommend policy regarding licensing of the Copperbelt University Students Union premises; and
  - (e) to create such committees and *ad hoc* committees as may be necessary in accordance with the Copperbelt University Students Union Constitution.

#### **4. Career Guidance and Counselling Unit**

There shall be a Career Guidance and Counselling Unit in the University under the supervision of the Dean of Students which shall: -

- (a) offer counselling and guidance to students of the University on opportunities and choices of careers;



- (b) establish and maintain contacts between the University and prospective employers in government, industry, commerce and professions so as to acquaint them with the courses and programmes of study pursued by students of the University;
- (c) organize talks, lectures and seminars on careers through which students may be acquainted with the requirements of various employing agencies;
- (d) organize talks on health related subjects;
- (e) arrange, in conjunction with Deans and Heads of Departments, vacation training schemes and practical attachments in industry;
- (f) assist students to find employment vacancies and maintain contact with graduates of the University for the purpose of identifying employment vacancies;
- (g) assist in the maintenance of a library of career information, including official publications and brochures of employment agencies;
- (h) provide counselling to students on academic, personal and social adjustments;
- (i) provide gender-sensitive counselling;
- (j) organize students' visits to various organizations for purposes of observation; and
- (k) assist individual students to orient their university lives towards deriving maximum educational and social benefits.

## **5. Chaplaincy Unit**

- (1) There shall be a Chaplaincy Unit in the University under the supervision of the Dean of Students which shall offer assistance and guidance to religious groupings, students and staff of the University in matters of spirituality and faith.
- (2) The Chaplaincy Unit shall offer its services without prejudice to particular religious faiths.

## **6. Contraventions and Penalties in respect of Students**

- (1) Where a student contravenes the Rules prescribed by the Senate or where the student's conduct in or outside the buildings, or on or off the premises of the University, is detrimental to, or could be detrimental to, the good name of the University, or to the maintenance of order and discipline at the University, or to the proper performance of the work of the University, the Senate may:-
  - (a) deprive the student of the rights and privileges the student enjoys as a student of the University;
  - (b) refuse the student further admission as a student of the University, whether temporarily or permanently;
  - (c) make the student's further admission dependent upon payment of a pecuniary fine not exceeding a maximum amount such as the Senate may, from time to time, determine; or
  - (d) impose any other penalty allowed under the rules prescribed by the Senate or any other law; provided that no such disciplinary action

may be taken against the student until the student has had the opportunity to be heard in response to the allegations made against the student.

- (2) Disciplinary measures and procedures shall be as prescribed by the Senate, upon consultation with the Dean of Students, and shall be stipulated in the Student Information Handbook of the University.
- (3) Where the Senate deprives a student temporarily or permanently of the rights and privileges the student enjoys as a student, or refuses the student further admission as a student, whether temporarily or permanently, the student shall thereby forfeit all claims to repayment, rebate or remission of fees paid or payable to the University.

#### **7. Amendment of this Statute**

This Statute shall be subject to amendment as deemed necessary by the Council pursuant to Section 29 of the Act.